



**MINUTES
CITY COUNCIL MEETING
October 5, 2010**

CALL TO ORDER

The meeting was called to order at 6:42 pm.

Present: Mayor: Randy Gilbert; Council: Sharon Henderson, and Liz Olson

Staff Present: City Administrator: Terrance Post; Fire Chief: James Van Eyll; and City Clerk: Jeanette Moeller

Absent: Council: Sam Rettinger and Brian Carpenter (both with prior notice)

PLEDGE OF ALLEGIANCE

Mayor Gilbert invited Fire Lieutenant 22 Chris Adams to lead the Pledge of Allegiance.

APPROVE AGENDA

A motion was made by Henderson, seconded by Olson, to approve the Agenda as presented. Ayes: all.

CONSENT AGENDA

The Consent Agenda consisted of:

- A. Approve Minutes of September 21, 2010 City Council Work Session
- B. Approve Minutes of September 21, 2010 City Council Meeting
- C. Approve Vendor Claims and Payroll
- D. Appoint Richard Crosby to the Position of Communications Coordinator for the Long Lake Fire Department
- E. Accept the \$100.00 Donation to the LLFD from RMG Program and Paul & Denise Aasen
- F. Accept the \$100.00 Donation to the LLFD from RMG Program and Mitchell & Michelle Jerde
- G. Appoint Shane Gardner Fire Lieutenant 21 and Chris Adams Fire Lieutenant 22

A motion was made by Olson, seconded by Henderson, to approve the Consent Agenda as presented. Ayes: all.

OPEN CORRESPONDENCE

James Van Eyll, Fire Chief

Van Eyll reported that the second annual Battle of the Badges between the Long Lake Fire Department and the Orono Police Department was held the previous Saturday. Though the LLFD lost last year, this year the LLFD won by a score of 13-12. Mayor Gilbert had officiated as umpire for the game and thanked the Fire Department for organizing the event.

Shane Gardner, Fire Lieutenant 21

Gardner issued an invitation to the Fire Department's annual Kids Day open house to be held Saturday, October 9 from 11:00 am to 1:00 pm at Fire Station 1. Activities will include face painting, games, fire truck rides, and fun demonstrations, with hot dogs and food offered.

BUSINESS ITEMS

Presentation of Officer Badges and Collar Pins to New Officers

Fire Chief Van Eyll stated that during discussions with members of the Long Lake Fire Department, it was agreed that a Badge presentation should be made for all of the Department's officers upon their appointment. As an item under the Consent Agenda, the City Council previously approved the following members to become Officers of the Long Lake Fire Department:

- Shane Gardner, promoted to the position of Fire Lieutenant 21. Mr. Gardner has been with the Long Lake Fire Department for three years. He served as Fire Lieutenant 22 and SCBA Coordinator before his appointment to Fire Lieutenant 21. He is Firefighter II, Hazmat Ops and First Responder certified.
- Chris Adams, appointed to the position of Fire Lieutenant 22. Mr. Adams has been with the Long Lake Fire Department for three years also. He is Firefighter II, Hazmat Ops and EMT certified.

Van Eyll formally introduced the officers to the Council. Introductions were followed by a Badge and Collar Pin presentation for the newly appointed officers, and then administering of the Officer's Oath facilitated by the Fire Chief.

Mayor Gilbert thanked the officers for their service.

Application for Payment No. 3 (Final) to Hennen Construction Co. for 2009 TH 12 Watermain Replacement

Post reported that staff received Application for Payment No. 3 from Hennen Construction Co. for the 2009 TH 12 Watermain Replacement Project. The application is the final for this project and is in the amount of \$7,599.49. City Engineer Toby Muse reviewed the application and found it to be in order, and the Public Works Director and City Engineer are satisfied that all punch list items have been completed. Application for Payment No. 3 reflects total contract earnings through June 11, 2010 without any remaining retainage. The delay from the June 11, 2010 contract earnings date and the Pay Application date of September 9, 2010 relates to contractor time delays in providing necessary paperwork to final the project. Staff recommends approval of the payment request in the amount of \$7,599.49.

A motion was made by Henderson, seconded by Olson, to approve Application for Payment No. 3 (Final) from Hennen Construction Co. in the amount of \$7,599.49 for the 2009 TH 12 Watermain Replacement Project. Ayes: all.

Minnesota Board of Firefighter Training and Education Grant

Van Eyll indicated that Council previously gave staff direction to work on an ongoing basis towards identifying grant opportunities. The Long Lake Fire Department identified and applied for a grant opportunity with the Minnesota Board of Firefighter Training & Education (MBFTE). The City of Long Lake has received a MBFTE grant in the past but for lesser amounts. We requested in our application a total of \$19,500.00 in grant funds, and were approved for \$9,400.00. Funds will be applied towards Firefighter 1, Firefighter 2, Hazardous Materials and other training opportunities for new and current firefighters.

Post added that in terms of how the grant award would impact budgets, he anticipated receiving \$3,000 in reimbursement for this year's training expenses and the remaining \$6,400 in 2011.

A motion was made by Olson, seconded by Henderson, to accept the MBFTE grant from the State of Minnesota Board of Firefighter Training and Education. Ayes: all.

Lake Minnetonka Communications Commission (LMCC) 2011 Budget

Post indicated that a provision in the bylaws of the LMCC requires that they annually receive approval of their budget for the coming year from a simple majority of LMCC member cities before the LMCC can adopt their final budget. Post introduced Sally Koenecke, Executive Director of the LMCC.

Sally Koenecke spoke about the LMCC's past efforts towards researching the potential for development of a fiberoptic network throughout the LMCC member area. A fiber working group was established and spent two years determining the feasibility of a fiberoptic network project. The group hosted a seminar in June for member cities to hear from cities currently operating municipal fiber networks. The seminar led the group to the realization that cities are wondering if their residents would really be supportive of a fiberoptic network, and that it would be difficult for the cities to explore willingness to fund such a project without knowing if their residents would be supportive of the expenditure. As a result, the fiber working group approached the Commission and requested \$30,000 be included in the 2011 budget for a market study to be conducted beginning in January. A future step following the market study could be a project design phase at a cost of up to \$1 million. Ms. Koenecke clarified that although stimulus grant funds did provide impetus for consideration of the fiberoptic network installation project, the LMCC learned the project would not qualify as the majority of member cities are in the metropolitan area, and stimulus grant funds were intended for rural area projects.

Ms. Koenecke responded to Council member questions regarding potential alternative funding methods for a fiberoptic project, how a fiberoptic network could encourage other cable providers to compete in the area, and ideas for how to best obtain input from as many residents as possible in member cities. She also replied to queries about a one-time transfer from fund reserves in the proposed 2011 LMCC budget, and discussed staff salaries and proposed staff changes. Lastly, Ms. Koenecke reviewed some of the programming and coverage the LMCC provides to serve the Long Lake area.

OTHER BUSINESS

Northwest League of Cities Meeting – Council member Henderson reminded Council members and staff that they are invited to the October Northwest League of Cities “Boundaries and Bridges” event on Wednesday, October 13. Dinner will be served and sessions will include information about dealing with difficult people and collaboration between communities and departments.

Police Contract Update – Post updated the Council on the status of the draft Police services contract with the City of Wayzata and said he hopes to be able to include the final contract as an agenda item for the October 19, 2010 City Council meeting approval.

November Meeting Dates – Post stated that the first Council meeting in November conflicts with the State General Election day and would need to be rescheduled. Additionally the Council will need to meet to canvass election results with a State prescribed range of dates. Council members discussed meeting dates and it was agreed that as November is a five Tuesday month, Council and Planning Commission meeting dates could all be moved ahead one week. The Council will meet as the Canvassing Board to canvass City election results prior to the November 9 City Council meeting.

Administrator Out of Office – Post informed the Council that he would be out of the office on vacation October 20 through the end of the month.

Local Candidate Information – City Clerk Moeller noted that for those looking for sources of information about Long Lake candidates for City office, the LMCC will be broadcasting taped candidate statements on Channel 21 and will be streaming candidate statements on their website.

Willow Drive Watermain Project – Mayor Gilbert observed that it appeared the Willow Drive Watermain Project was largely complete. Post detailed the remaining punch list type items such as straightening of some services, and responded to Council member questions regarding a Qwest phone line that was damaged and subsequently repaired during the project.

Wayzata Council Meeting – Mayor Gilbert had attended a Wayzata City Council meeting recently and reported they are excited about their Police Department serving Long Lake, and would also be interested in other opportunities for collaborative efforts.

ADJOURN

Hearing no objection, Mayor Gilbert adjourned the meeting by general consent at 7:18 pm.

Respectfully submitted,

Jeanette Moeller
City Clerk