



**MINUTES
CITY COUNCIL MEETING
February 21, 2012**

CALL TO ORDER

The meeting was called to order at 6:45 pm.

Present: Mayor: Tim Hultmann; Council: Donny Chillstrom, Brian Carpenter, and Liz Olson

Staff Present: City Administrator: Terrance Post; and City Clerk: Jeanette Moeller

Absent: Council: Tom Skjaret (with prior notice)

PLEDGE OF ALLEGIANCE

CITY OF LONG LAKE UPDATE

Mayor Hultmann thanked Public Works for quickly removing snow off the streets earlier in the day.

Further, he reminded residents to continue to shop local as often as possible and support local businesses.

APPROVE AGENDA

A motion was made by Carpenter, seconded by Chillstrom, to approve the Agenda as presented. Ayes: all.

CONSENT AGENDA

The Consent Agenda consisted of:

- A. Approve Minutes of February 8, 2012 City Council Work Session
- B. Approve Minutes of February 8, 2012 City Council Meeting
- C. Receive Unofficial Draft Minutes of February 14, 2012 Planning Commission Meeting
- D. Approve Vendor Claims and Payroll
- E. Approve Request by Audi Club North America to Conduct a Raffle Drawing on December 17, 2012 at Shavlik Financial
- F. Adopt Resolution No. 2012-05 Making a Selection Not to Waive the Statutory Tort Limits for Liability Insurance Purposes

A motion was made by Olson, seconded by Chillstrom, to approve the Consent Agenda as presented. Ayes: all.

OPEN CORRESPONDENCE

No one appeared to address the City Council during Open Correspondence.

BUSINESS ITEMS

December 31, 2011 Adjustment to Fund Balance of the General Fund

Post stated that at the December 20, 2011 regular City Council meeting a Fund Balance Policy was adopted. Among other items contained in the policy, the requirement to monitor the status of the

General Fund fund balance by the City Administrator was established. The policy identifies a fund balance floor of not less than 50% of next year's budgeted expenditures.

The preliminary December 31, 2011 General Fund unassigned fund balance currently represents 58.9% of budgeted 2012 General Fund expenditures. While this balance is in compliance with the policy, staff recommends that the fund balance level be brought down to an approximate 54% level by means of an operating transfer out to General Projects Capital Fund No. 416 in the amount of \$65,000.

Post clarified that the operating transfer to a capital projects fund would not negatively impact the City's ability to utilize the transferred amount if needed.

A motion was made by Chillstrom, seconded by Carpenter, to authorize an operating fund transfer from the General Fund No. 101 to the General Projects Capital Fund No. 416 in the amount of \$65,000 for purposes of managing the fund balance in accordance with the City's Fund Balance Policy. Ayes: all.

OTHER BUSINESS

Single Sort Recycling – Council member Chillstrom noted he was pleased to see residents on his street putting out overflowing single sort recycling carts, and encouraged residents to actively participate in the single sort program. Council member Carpenter added that he too was finding his recycling cart overflowing with recyclables. Moeller indicated that additional carts are available, and any resident interested in receiving an additional cart could contact her for assistance.

I/I and Point of Sale Ordinance – Post commented that he and Public Works Director Wurzer had recently attended a workshop on I/I sponsored by Metropolitan Council. He gave some examples of alternatives to Point of Sale ordinances that were presented at the workshop. After some discussion of the examples raised and feedback regarding a future Point of Sale ordinance received at the last Planning Commission meeting, it was agreed the matter warranted further Council consideration. Staff suggested that Point of Sale ordinances and other programs be discussed at an upcoming work session.

ADJOURN

A motion was made by Chillstrom, seconded by Carpenter, to adjourn the meeting. Ayes: all. The meeting was adjourned at 7:07 pm.

Respectfully submitted,

Jeanette Moeller
City Clerk